



Park Hill School District

Building Successful Futures • Each Student • Every Day

Position Description

POSITION TITLE: Groundskeeper

F.L.S.A. Non-Exempt

QUALIFICATIONS:

- Demonstrates aptitude or competence for assigned responsibilities.
- Maintain physical competence to turn, twist and bend as required to operate equipment.
- Properly licensed to operate a vehicle.
- Ability to lift a minimum of 60 pounds repeatedly.
- Excellent communication skills.
- Must be team oriented.

REPORT TO: Supervisor – Grounds

TERMS OF EMPLOYMENT: Twelve-month employment (261 days) with benefits according to the Classified Agreement.

ESSENTIAL JOB FUNCTIONS:

1. Operate all turf and lawn equipment in a safe and appropriate manner as well as make proper adjustments when needed.
2. Adjust settings on irrigation control panels to coincide with field use and changing climate. Make adjustments to sprinkler heads, discover leaks, and assist with repairs.
3. Trim shrubs and trees in a timely manner to promote growth and improve appearance.
4. Provide timely chemical applications such as fertilizers, herbicides, and fungicides to promote growth and control weeds in turf and mulched areas.
5. Care for seed, sod, plants, shrubs and trees to ensure new growth.
6. Keep grounds free of trash, empty barrels, and remove items from grounds that can cause damage to district property.
7. Assist other areas when needed.

8. Work as needed on snow removal to get a building ready for operation, which may include early morning, late night, weekend, or holiday work.
9. Work in extreme weather conditions such as winter cold or summer heat as needed. Takes appropriate precautions in such conditions to ensure personal safety such as wearing appropriate clothing or taking frequent water breaks.

OTHER JOB FUNCTIONS:

1. Attend meetings or work overtime as requested by supervisors or district administration.
2. Be respectful and courteous to parents, students and staff.
3. Dress and grooming should be appropriate. Wear proper uniform and name badge.
4. Read and respond to email in a timely manner.
5. Complete all required training.
6. Perform other duties as assigned.