

**PARK HILL SCHOOL DISTRICT
FOOD SERVICE DEPARTMENT**

8500 NW Riverpark Drive
Pillar 116
Parkville, MO 64152
Phone/Fax 816-359-4090/4099

BID

Bids to be marked
"Equipment – Condiment Carts"

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Bid due 10:00 am, Thursday, July 14, 2016

ARTICLES AND DESCRIPTION

Park Hill School District is receiving bid proposals for a custom fabricated condiment cart for Southeast, English Landing, and Chinn Elementary Schools as per the attached specifications to be furnished, delivered and fully uncrated as outlined on the bid to the school sites. Bids will be accepted at the Food Service Department Office, 8500 NW Riverpark Drive, Pillar 116, Parkville, Missouri 64152, until 10:00 a.m., Thursday, July 14, 2016, at which time the bid is publicly opened and is made part of public record of the Park Hill School District. It is not the policy of Park Hill School District to purchase on the basis of low bids alone, quality and suitability to purpose being the controlling factors. That being understood, the purchaser reserves the right to arrive at such by whatever means he may determine.

Bids need to be submitted on the bid sheet form provided. Deviations in product will be considered an alternate bid which must be addressed with the Food Service Department prior to the bid opening and may be rejected at the discretion of the Park Hill School District. **All bids must be submitted in a sealed envelope marked: "Equipment – Condiment Carts". Faxed or e-mailed submissions will not be accepted. It is the bidder's responsibility to ensure delivery of the bid prior to the opening. Failure to follow any of these instructions will disqualify the offer.**

This Bid is a firm offer which shall be irrevocable and open for acceptance for 45 calendar days from the day set for submission of bids. Park Hill School District reserves the right to accept or reject any or all bids and reserves the right to waive all irregularities and informalities. When no response to bid is made, the vendor is removed from our listing.

Questions regarding this bid should be directed to Susan Weaver at Park Hill School District at (816) 359-4090 or weavers@parkhill.k12.mo.us

SPECIAL REQUIREMENTS

1. Bidders are required to read entire bid document. Please pay close attention to the bid that is being submitted.
2. Bids must be submitted only on the form provided in this bid document. All information must be legible. Any and all corrections and/or erasures must be initialed. All required information must be provided.
3. The following terms and conditions shall prevail unless otherwise modified by the Park Hill School District within this bid document. Park Hill School District reserves the right to reject any bid that may take exception to these terms and conditions.

TERMS AND CONDITIONS

CHANGES - Any changes to the requirements specified herein will be communicated to all bidders by the issuance of an addendum. All bidders shall comply with the requirements specified in any addendum issued by Park Hill School District.

DAMAGES – The successful bidder will be held responsible and required to make good (at their expense), all damages to persons or property caused by the bidder’s employees and/or agents.

PAYMENTS – Terms are net forty-five (45) days.

TAXES – Park Hill School District is tax exempt, so bid should reflect this status.

SCOPE - The intention of this bid is to solicit bids for Park Hill School District equipment.

For information regarding the bid process, contact Park Hill School District at (816) 359-4090.

FELONY CONVICTION NOTIFICATION

“The person or business entity that enters into an agreement with this school district must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony”.

The District may terminate this agreement with a person or business entity if the District determines that the person or business entity failed to give notice by the next preceding subsection, or misrepresented the conduct resulting in the conviction. The District will compensate the person or business entity for services performed before the termination of the agreement”.

By submitting this offer and signing this certificate, this bidder:

- Certifies that the owner/operator has not been convicted of a felony, except as indicated on a separate attachment to this offer, and
- Certifies that no employee who will enter school buildings or potentially have contact with school children has been convicted of any felony or a misdemeanor involving violence or sexual contact or sexual abuse. It shall be the duty of the vendor to conduct the appropriate background checks on its employees and vendor agrees to share this information with the District upon request.

Bidder must be of lawful age to enter into this agreement. This bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud. No member of the Board of Education of the Park Hill School District, City of Kansas City, Missouri, County of Platte, nor any officer or employee or person whose salary is payable in whole or part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the services to which it is related, or in any portion of the profits hereof.

All employees and /or any subcontractor’s employees of said bidder must be lawfully present in the United States as required by MO Immigration Law HB1549.

PRODUCT SPECIFICATIONS

Equipment: Custom Condiment Carts Quantity – (3) to be provided

DESCRIPTION:

- A. Custom fabricated per general specifications, full stainless steel, NSF
 1. 14 ga. stainless steel top measuring 30” x 30” x 28”h with all edges turned down 1-1/2” and back.
 2. Furnish (6) cut-outs in top to accept San Jamar #P9800 EZ Chill Condiment pumps.
 - a. Furnish 16 ga. stainless steel removable pans for condiment pumps to set in
 - b. Furnish (6) San Jamar #P9800 EZ Chill containers with ice liner and EZ-Chill Ice Pack
 3. On (2) sides furnish 10” x 30” solid tray slide mounted on heavy-duty, drop-down brackets, on remaining (2) ends, furnish 12” x 30” tray slide mounted on heavy-duty, drop-down brackets with (8) holes to accept Table Craft #34 stainless steel silver cylinder. Tray slides to be flush with top when fully extended.
 - a. Furnish (16) Table Craft #34 stainless steel silver cylinders
 4. Mount top on fully enclosed 16 ga. stainless steel base with laminate overlay, verify color of laminate with the Owner. On (2) sides, furnish double pan stainless steel door with recessed pull, lock, and matching laminate overlay. At corners, furnish 1” x 1” stainless steel corner trim. Cart finished height – 28” AFF
 5. Furnish unit with (2) swivel casters, all with brakes.
 6. Drawings attached (please note, (2) tray slides with silverware holes are now specified instead of (1) as pictured.

Bid price is to include delivery, uncrating, leveling and removal of all packaging off site. Equipment is to be delivered no later than September 16, 2016. Successful bidder must schedule delivery time in advance with Park Hill to assure a district representative is available to accept receipt of equipment and verify condition.

Bids may be sent in a sealed envelope only. No faxed or e-mailed bids will be accepted. It is the responsibility of the bidder to confirm receipt of the bid.

Delivery Locations:

Chinn Elementary School
7100 NW Chatham Rd
Kansas City, MO 64152

One (1) – Custom Condiment Cart

English Landing Elementary School
8500 NW Klamm Drive
Kansas City, MO 64151

One (1) – Custom Condiment Cart

Southeast Elementary School
5704 NW Northwood
Kansas City, MO 64151

One (1) – Custom Condiment Cart

Please direct all questions to Park Hill Food Service prior to bid opening.

Condiment Cart Bid Sheet			
	Cost per unit including Freight/Delivery/ Uncrating		Total Bid Price
Custom Condiment Cart	Cost per Unit:	X 3	\$

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company E-mail Address: _____

Company Telephone: _____ **Fax Number:** _____

Authorized Company Official's Name: _____
(Printed)

Signature of Company Official: _____

Date: _____

NO RESPONSE FORM

Park Hill School District

Whereas on the _____ day of _____, 2016

(print name of company)

has reviewed PHSD solicitation and elects not to submit a proposal:

Street Address

City, State, Zip Code

Telephone/Fax Number

Name of Authorized Individual

Signature of Authorized Individual